

**PUNJAB STATE ELECTRICITY REGULATORY COMMISSION  
PLOT NO. 3, SECTOR 18-A, MADHYA MARG, CHANDIGARH  
(General Section)**

To

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Memo No. 5237-44 /PSERC/Gen-Sec/547

Dated: 20/11/20

**Sub:- Inviting of quotations for changing cloth of old chairs of PSERC.**

The sealed quotations are invited for changing cloth of around 120 chairs of PSERC, as per the following specification:

Fabric	:	Matty Brand
Foam	:	Polyurethane
Size of Foam	:	25/50 mm
Beading	:	Plastic with Dory
Lower Base	:	Khaddar

**Note:-** The quotations should reach this office on **11.12.2020 upto 1 PM** and will be opened on the same date at **3.00 PM** positively. In case the due date and time happen to be a Public holiday, the tenders shall be opened on the next working day at the same time and place. The bidders or their representatives may present at the time of opening the quotations. Quotations will be received by the Asstt. Director/GS, who will put his initials and will write date and time of receiving the tender on the envelope.

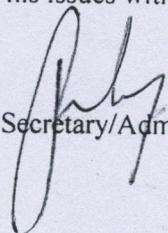
**Terms & Conditions:**

1. The payment shall be made after satisfactory completion of work which will be duly certified by AD/GS 90% payment of contract value will be paid along with taxes and duties and other statutory levies as per the LOI within 30 days against receipted Challans and submission of requisite document. The balance 10% payment shall be kept as performance Guarantee which shall be released on expiry of three months from the date of receipted challans and submission of requisite documents. The earnest money received against tender will be converted into security deposit at the rate of 3% of ordered value rounded off to a multiple of Rs. 10/- on the higher side.

2. The work will be completed within 15 days after the allotment of work. No extension will be given after stipulated time.
3. Superior quality work shall be ensured.
4. Any defective/inferior quality will be replaced without any extra cost.
5. EMD amounting to Rs. 1000/- in shape of DD in favour of Secretary, PSERC payable at Chandigarh be attached. Without EMD quotation shall be rejected.
  - i. The following shall be exempted from depositing the Earnest Money:-  
Public Sector undertakings owned by Punjab Govt./Central Govt./other State Govt. supplying material directly through units owned by them subject to submission of documentary evidence of Government ownership. This exemption shall not be available if the Tender is submitted for supply of material through private unit/manufacture.
  - ii. Earnest Money shall be forfeited in case of withdrawal/modification of an offer within the validity period as required in the Tender specification after opening of tender.
  - iii. In case of successful tenders, Earnest Money shall be converted into security deposit and shortfall, if any shall be got deposited for faithful execution of Contract.
6. The rates shall be inclusive of all taxes.
7. The offer shall be valid for 120 days from the date of opening of the tender enquiry.
8. Sample of the cloth will be selected by the office.
9. Quotations should be on the letter head of the firm.
10. EMD will be put in one envelope clearly written EMD on the envelope and quotation and other terms and conditions in other envelope clearly written as "Quotation for chairs cloth" quotation on the envelope.
11. Each firm will give a certification that they have not been blacklisted by any office.
12. Quotation received after due date and time will not be accepted.
13. Conditional quotation shall be rejected by the committee.
14. No interest shall be paid by PSERC on EMD deposited by the tender/bidder.
15. Accepting/rejection bids is the sole discretion of the accepting officer..
16. General Section will be the consignee.

17. Any corrigendum/addendum will be uploaded on website of PSERC. This issues with the approval of the Competent Authority.

Dy. Secretary/Admn



CC:

1. Notice Board, PSERC
2. Website, PSERC
3. AD/GS, being Indenting Officer.
4. Standing Purchase Committee.