Obligations of Public Authorities



Manuals under Right to Information Act, 2005 English Version

PUNJAB STATE ELECTRICITY REGULATORY COMMISSION Plot No. 03, SECTOR 18-A, Madhya Marg CHANDIGARH - 160018

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Note: The manuals in Punjabi versions are not readily available, however, the Punjabi version of the same will be uploaded to the website as soon as is it available.

Manual 1: Particulars of the Public Authority

1.1 Name and address of the organisation:

Punjab State Electricity Regulatory Commission, Plot No. 03, Sector 18-A, Madhya Marg, Chandigarh – 160018.

1.2 Head of the organisation:

Sh. Viswajeet Khanna, Chairperson
Punjab State Electricity Regulatory Commission.

1.3 Key Objectives:

- 1.3.1 determine the tariff for generation, supply, transmission and wheeling of electricity, wholesale, bulk or retail, as the case may be, within the State: Provided that where open access has been permitted to a category of consumers under section 42, the State Commission shall determine only the wheeling charges and surcharge thereon, if any, for the said category of consumers;
- 1.3.2 regulate electricity purchase and procurement process of distribution licensees including the price at which electricity shall be procured from the generating companies or licensees or from other sources through agreements for purchase of power for distribution and supply within the State;
- 1.3.3 facilitate intra-State transmission and wheeling of electricity;
- 1.3.4 issue licences to persons seeking to act as transmission licensees, distribution licensees and electricity traders with respect to their operations within the State;
- 1.3.5 promotes cogeneration and generation of electricity from renewable sources of energy by providing suitable measures for connectivity with the grid and sale of electricity to any person, and also specify, for purchase of electricity from such sources, a percentage of the total consumption of electricity in the area of a distribution licensee;
- 1.3.6 adjudicate upon the disputes between the licensees and generating companies and to refer any dispute for arbitration;
- 1.3.7 levy fee for the purposes of the Electricity Act, 2003;
- 1.3.8 specify State Grid Code consistent with the Grid Code specified under clause (h) of sub-section (1) of section 79 of Electricity Act, 2003;
- 1.3.9 specify or enforce standards with respect to quality, continuity and reliability of service by licensees;
- 1.3.10 fix the trading margin in the intra-State trading of electricity, if considered, necessary;
- 1.3.11 discharge such other functions as may be assigned to it under the Electricity Act, 2003

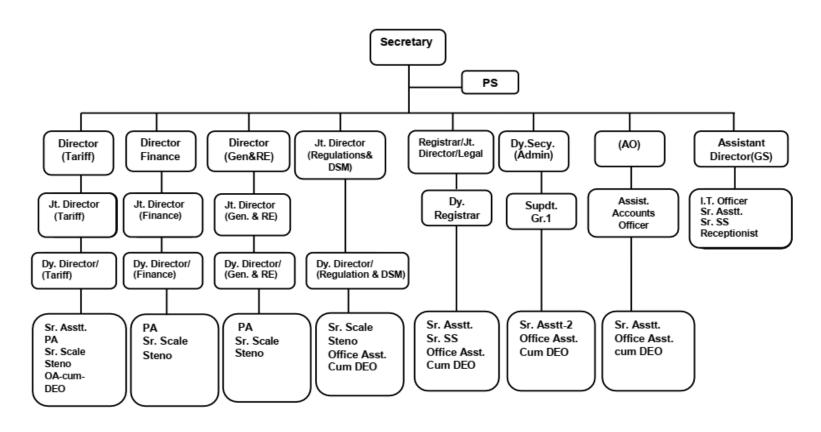
1.4 Functions and Duties:

1.4.1 determine the tariff for generation, supply, transmission and wheeling of electricity, wholesale, bulk or retail, as the case may be, within the State: Provided that where open access has been permitted to a category

- of consumers under section 42, the State Commission shall determine only the wheeling charges and surcharge thereon, if any, for the said category of consumers;
- 1.4.2 regulate electricity purchase and procurement process of distribution licensees including the price at which electricity shall be procured from the generating companies or licensees or from other sources through agreements for purchase of power for distribution and supply within the State;
- 1.4.3 facilitate intra-State transmission and wheeling of electricity;
- 1.4.4 issue licences to persons seeking to act as transmission licensees, distribution licensees and electricity traders with respect to their operations within the State;
- 1.4.5 promotes cogeneration and generation of electricity from renewable sources of energy by providing suitable measures for connectivity with the grid and sale of electricity to any person, and also specify, for purchase of electricity from such sources, a percentage of the total consumption of electricity in the area of a distribution licensee;
- 1.4.6 adjudicate upon the disputes between the licensees and generating companies and to refer any dispute for arbitration;
- 1.4.7 levy fee for the purposes of the Electricity Act, 2003;
- 1.4.8 specify State Grid Code consistent with the Grid Code specified under clause (h) of sub-section (1) of section 79 of Electricity Act, 2003;
- 1.4.9 specify or enforce standards with respect to quality, continuity and reliability of service by licensees;
- 1.4.10 fix the trading margin in the intra-State trading of electricity, if considered, necessary;
- 1.4.11 discharge such other functions as may be assigned to it under the Electricity Act, 2003

1.5 Organisation Chart:

Organisational Structure of Commission



PunjabStateElectricityRegulatoryCommission

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Manual 2: Powers & duties of officers & employees

Sr.	Name of	Powers & Duties
No.	section	
1 2	Director Director	 i. Technical part of the ARR and Power Purchase determination of Tariff and issuance of Tariff Order. ii. Creation of Data Bank relating to ARR for the last 10 years iii. To study issue affecting ARR. iv. T&D Losses v. PAF/PLF vi. Approval of Multi Year Tariff vii. Approval of Intra State ABT. viii Consumer Interest. ix. Capacity Building of Consumer Group. x. Improvement in cost accounting procedures to check the genuineness of the data supplied by the PSPCL/ PSTCL. xi. Bad Debt and write offs xii. Evaluation of AP consumption xiii. Application of Multi Year Tariffs. xiv. Application of Intra-State ABT. xv. Working out transmission charges ,distribution/wheeling charges and other charges payable by Open Assess Customer. xvi. Follow up action on Appellate Orders relating his directorate xvii. Any other work specially assigned by the Chairperson. i. All work relating to compliance of discussions by the PSPCL/ PSTCL including review meetings with PSPCL/PSTCL.
	Monitoring & Finance	PSPCL/ PSTCL including review meetings with PSPCL/PSTCL. ii. Approval of Power procurement process/PPAs under Section 86(1)(b) of the Electricity act 2003. iii. Monitoring of Agricultural Consumptions iv. Power Sector Reforms v. Monitoring of Consultants vi. Follow up of FOR and FOIR/Board meetings. vii. Advisory Committee. viii. Redressal of consumer grievances ix. Financial issues relating to Tariff Order x. Power Sector Reforms xi. Employee cost, R&M expenses, A&G expenses, Return of Equity, Non Tariff Issues and revenue from Tariff and any left out items of ARR(Non Technical) xii. Follow up action of APTEL orders relating to his directorate xiii. Any other work specially assigned by the Chairperson.
3	Director, Gen./ Renewable	 i. NRSE policy related matters. ii. Petitions pertaining to new power projects. iii. Agreement/project related matters. iv. Any other work specially assigned by the Chairperson.
4	Jt. Director/ Regulations	 i. All matters relating to framing & review etc of regulations and matters relating to national Tariff Policy, National Electricity Policy & CERC. ii. Framing Regulations as per Electricity Act. iii. Supply Code & related matters Regulations iv. Revision of ACD Rates v. Single Point supply to Corporative Group Housing Societies. vi. Code of practice for Payment of Bills. vii. Schedule of General Charges viii. Multi-Year Tariff principles. ix. Regulations for Intra State Trading.

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		x. Conformance to national Tariff Policy, National electricity
		Policy and CERC guidelines.
		xi. Open Access
		xii. Inter State ABT
		xiii. Monitoring of consultants.
		xiv. Issue of Licenses \
		xv. Necessity of issuing any directions under Section 23
		of the Electricity Act 2003.
		xvi. Procedure for issuing directives and status of Directives
		already issued vis-a-vis Section 129 & 130 of the Act 2003.
		xvii. Correspondence regarding State Grid Code & SLDC.
4	Dazietusu	xviii. Any other work specially assigned by the Chairperson
4.	Registrar	i. All work relating to processing of petitions, appellate
		proceedings and all other legal matters.
		ii. Designated as PIO under Right to Information Act 2005.
		iii. Filing reply to Writ petitions and defence of court cases in
		Hon'ble Supreme Court, Punjab & Haryana High Court,
		Appellate Tribunal, and other subordinate courts
		iv. Any other work specially assigned by the Chairperson .
5.	DS/Admin	In charge of administration including Staff matters,
		expenditure, sanctions, confirmation for participation in seminar
		/conferences/meetings, Budget of PSERC and Ombudsman
		,settlement of audit paras, despatch & Diary, purchase of service
		stamps
6	Asstt.	In charge of General Section
	Director/	i. to look after housekeeping,
	General	ii. security,
	Services	iii. up-keep and maintenance of staff cars /POL.
		iv. upkeep of the Commission building
		v. Payment of electricity & water charges bills
		vi. Maintenance and upkeep of telephone /mobile
		vii. Up keep and maintenance of ACs.
		viii Purchase and upkeep of Computers
		ix. Petty purchase for day to day official use.
		x. Purchase/payment of newspapers.
		xi. Library/updating of library/purchase of books etc
		xii. Purchase of stationery /furniture
		xiii. Imprest
		xiv Purchase & maintenance of Photostat machines
		xv. Public hearings in connection with Tariff
		xvi. Maintenance of web sites
7	Accounts	In charge of drawl & disbursement of salaries, bills and other
	Officer	expenditure ,preparation of accounts and submission of
		schedules etc to parent offices of the officers/ staff , release of
		funds to Ombudsman and reimbursement of funds released to
		Ombudsman from PSPCL, Income tax, payment
		Medical/telephone & other bills .
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Manual 3: Procedure followed in decision making

3.1 Process of decision making:

As per Regulation 11 of the Punjab State Electricity Regulation Commission (Conduct of Business) Regulations, 2005 the petitions filed in the Commission are scrutinized by the Registrar of the Commission. In case there is any defect in the filing, the petition is returned to be re-filed within the specified time. Any person aggrieved from an order of defect in filing, can appeal before the Secretary of the Commission. After scrutiny, the petition is entered in the Register maintained for the purpose and is put up before the Commission for admission. The Commission may admit the petition for hearing without requiring the attendance of the party but shall not pass an order refusing admission without giving the parties concerned an opportunity of being heard. After admission of the petition by the Commission, notices are sent to the other party/parties. The other party/parties are given opportunity for filing the reply. Where the other party states additional facts, the Commission may allow the petitioner to file rejoinder. After the pleadings of parties are complete, hearings in the petitions are held. In cases of public importance, public hearings are also held. After hearing the parties, the Commission finally decides the matter by passing an order giving detailed reasons for the same.

All orders of the Commission are appealable in the Appellate Tribunal for Electricity set up by the Government of India at New Delhi.

3.2 Final decision making authority:

Commission.

3.3 Related provisions acts and rules etc:

Sr.No.	Description	Date of Notification
1	The Central Electricity Regulatory Commission (Salary, Allowances and other conditions of Service of Chairperson and Members) Rules, 2004.	8.3.2004
2	The Fees for Making Application for Grant of Licence Rules, 2004.	23.3.2004
3	The National Electricity Plan Notification Rules, 2004.	6.4.2004
4	Appeal to the Appellate Authority Rules, 2004.	16.4.2004
5	The Appellate Tribunal for Electricity (Salaries, Allowances and other Conditions of Service of Chairperson and Members) Rules, 2004.	13.4.2004
6	Procedure for conducting Inquiry against a Member of Appropriate Commission Rules, 2004.	21.6.2004
7	The Means of Delivery of Notice, Order or Document Rules, 2004.	21.6.2004
8	The Procedure for Holding Inquiry by Adjudicating Officer Rules, 2004.	31.8.2004
9	The Electricity Rules, 2005.	8.6.2005
10	The Electricity (Procedure for Previous Publication) Rules, 2005.	9.6.2005

11	The Intimation of Accidents (Form and Time of Service of Notice) Rules, 2005.	1.1.2005
12	The Forum of Regulators Rules, 2005.	16.2.2005
13	The National Load Despatch Centre Rules, 2005.	2.3.2005
14	The Appellate Tribunal for Electricity (Salaries, Allowances and other Conditions of Service of the Officers and employees) Rules, 2004.	28.10.2004
15	The Distribution of Electricity License(Additional requirements of capital adequacy, creditworthiness and code of conduct) Rules, 2005.	23.3.2005
16	The Works of Licensees Rules 2006	18.4.2006
17	The qualifications, powers and functions of Chief Electrical Inspector and Electrical Inspectors Rules, 2006	17.8.2006
18	The Appellate Tribunal for Electricity (Procedure, Form, Fee and Record of Proceedings) Rules, 2007	22.1.2007

3.4 Time limit for taking a decision:

As per provisions of Electricity Act, 2003 and Regulations of the Commission

3.5 Channels for supervision and accountability:

The work of the subordinate officer/official is supervised by the next level in the administrative hierarchy.

Manual 4: Norms for discharge of functions:

- 4.1 Nature of functions/services offered
- 4.2 Norms/Standards for functions/service delivery
- 4.3 Time-limit for achieving the targets
- 4.4 Reference document prescribing the norms

Sr. 4.1 N No. offere	lature of functions/services ed	4.2 Norms/ Standards for functions/ service delivery	4.3 Time- limit for achieving the targets	4.4 Reference document prescribing the norms
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of consumers under section 42, (Conc the State Commission shall Busin	nission uct of ess) ations,	kindly be read as part of this reference
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Manual 5: Rules, regulations, instructions, manuals and records held by the department or under its control or used by its employees for discharging its functions:

5.1 Title and nature of the record/manual/instruction gist of contents:

Central Government has framed Rules and issued Orders and Resolutions.

Rules framed by the Central Government:-

Sr.No.	Description	Date of Notification
1	The Central Electricity Regulatory Commission (Salary, Allowances and other conditions of Service of Chairperson and Members) Rules, 2004.	8.3.2004
2	The Fees for Making Application for Grant of Licence Rules, 2004.	23.3.2004
3	The National Electricity Plan Notification Rules, 2004.	6.4.2004
4	Appeal to the Appellate Authority Rules, 2004.	16.4.2004
5	The Appellate Tribunal for Electricity (Salaries, Allowances and other Conditions of Service of Chairperson and Members) Rules, 2004.	13.4.2004
6	Procedure for conducting Inquiry against a Member of Appropriate Commission Rules, 2004.	21.6.2004
7	The Means of Delivery of Notice, Order or Document Rules, 2004.	21.6.2004
8	The Procedure for Holding Inquiry by Adjudicating Officer Rules, 2004.	31.8.2004
9	The Electricity Rules, 2005.	8.6.2005
10	The Electricity (Procedure for Previous Publication) Rules, 2005.	9.6.2005
11	The Intimation of Accidents (Form and Time of Service of Notice) Rules, 2005.	1.1.2005
12	The Forum of Regulators Rules, 2005.	16.2.2005
13	The National Load Despatch Centre Rules, 2005.	2.3.2005
14	The Appellate Tribunal for Electricity (Salaries, Allowances and other Conditions of Service of the Officers and employees) Rules, 2004.	28.10.2004
15	The Distribution of Electricity License(Additional requirements of capital adequacy, creditworthiness and code of conduct) Rules, 2005.	23.3.2005
16	The Works of Licensees Rules 2006	18.4.2006
17	The qualifications, powers and functions of Chief Electrical Inspector and Electrical Inspectors Rules, 2006	17.8.2006
18	The Appellate Tribunal for Electricity (Procedure, Form, Fee and Record of Proceedings) Rules, 2007	22.1.2007

Orders issued by the Central Government

- 1. Electricity (Removal of Difficulties) Order, 2005 notified on 8.6.2005.
- 2. Electricity (Removal of Difficulties) Second Order, 2005 notified on 8.6.2005.
- 3. Electricity (Removal of Difficulty) Third Order, 2005 notified on 8.6.2005.
- 4. Electricity (Removal of Difficulty) Fourth Order, 2005 notified on 8.6.2005.
- 5. Electricity (Removal of Difficulty) Fifth Order, 2005 notified on 8.6.2005.
- 6. Electricity (Removal of Difficulty) Sixth Order, 2005 notified on 8.6.2005.
- 7. Electricity (Removal of Difficulty) Seventh Order, 2005 notified on 8.6.2005.

- 8. Electricity (Removal of Difficulties) Eighth Order, 2005 notified on 9.6.2005.
- 9. Electricity (Removal of Difficulties) Ninth Order, 2005 notified on 9.6.2005.

Resolutions issued by the Central Government:-

Sr No.	Resolution	Date
1	Establishing North Eastern Regional Power Committee	25.5.2005
2	Establishing Eastern Regional Power Committee	25.5.2005
3	Establishing Western Regional Power Committee	25.5.2005
4	Establishing Southern Regional Power Committee	25.5.2005
5	Establishing Northern Regional Power Committee	25.5.2005
6	Guidelines for determination of tariff by bidding process for	<u>19.1.2005</u>
	procurement of power by Distribution Licensees	<u>30.3.2006</u>
7	National Electricity Policy	12.2.2005
8	National Tariff Policy	6.1.2006
		28.3.2006
9	Constitute a Coordination Forum for smooth and coordinated	19.2.2008
	development of the Power System	

Punjab Government has framed Rules and issued Notifications: Rules framed by the Government of Punjab:-

Sr. No.	Description	Date of Notification
1	The Fees for Making Application for grant of license Rules, 2004	29.12.2004
2	The Punjab State Electricity Regulatory Commission Fund Rules 2006	28.7.2006.
3	The Punjab Holding of Enquiry by Adjudicating Officer Rules 2008	15.2.2008
4	The Punjab Electricity (Manner of Service of the Order of Provisional Assessment and Means of Delivery of Notice, Order or Document) Rules 2009	25.8.2009
5	The Punjab Works of Licensees Rules 2008	31.12.2008
6	The Punjab Intimation of Accidents (Form and Time of Service of Notice) Rules 2009	25.8.2009

Notifications issued by the Punjab Government:-

Sr. No.	Description	Date of Notification
1.	Notification of Govt. of Punjab constituting coordination Forum for smooth and coordinated development of the Power System in the State.	7.4.2004
2.	Notification of Govt. of Punjab – Designation of Officers of PSEB for checking in their respective distribution area of the PSEB for LT and HT consumers.	27.12.2004
3.	Notification of Govt. of Punjab – Designation of Officers of PSEB as Enforcement Officer to enter the consumer premises for checking/inspecting.	10.1.2005
4.	Notification of GoP, Dept. of Power declaring area in the State of Punjab not falling under any 'municipal area' as defined in the Punjab Municipal Corporation Act 1976 or in the Punjab Municipal Act 1911 will be deemed to be rural area under this section.	27.12.2005

5.	Notification of Gop, Dept. of Power designating the officers of the State Govt. as Appellate Authority for the purpose of deciding the appeals under Section 127 of the Electricity Act 2003 against the order of the Assessing Officer made by them under Section 126 of the said Act.	9.3.2006
6.	Notification of Gop, Dept. of Power reg. amending the	22.3.2006
	compounding charges for fixation of new rates of	
	compounding the offence of theft of Electricity	
7.	Notification of GoP, Department of Home Affairs & Justice to	3.12.2008
	constitution all the courts of Additional Sessions Judge of every	
	Session Division in the State of Punjab as Special Courts for	
	the purpose of speedy trial of the offences	
8.	Notification of GoP, DoP - Policy for Voluntary Disclosure of	30.9.2009
	unauthorized extension in load by AP consumers	

Regulations framed by Punjab State Electricity Regulatory Commission:-

Sr No	Name of Regulation	PSERC Notification No. and date	Date of notification in the Punjab Govt. Gazette
1.	Punjab State Electricity Regulatory Commission hereby constitute the State Advisory Committee	No.PSERC/Secy/11 dt. January 7 th , 2005	January 7 th , 2005
2.	Punjab State Electricity Regulatory Commission (Fee) Regulations, 2005	No.PSERC/Secy/12 dt. January 18, 2005	January 28, 2005
3.	Punjab State Electricity Regulatory Commission (Conduct of Business) Regulations, 2005	No.PSERC/Secy/Regu.13 dt. March 7, 2005	April 22, 2005
4.	Punjab State Electricity Regulatory Commission (Procedure for filing Appeal before the Appellate Authority) Regulations, 2005	No.PSERC/Secy/Regu.14 dt. March 7, 2005	April 22, 2005
5.	Punjab State Electricity Regulatory Commission (Income of Other Businesses) Regulations, 2005	No.PSERC/Secy/Reg.16 dt. May 30, 2005	June 10, 2005
6.	Punjab State Electricity Regulatory Commission (Open Access) Regulations, 2005	No.PSERC/Secy/Regu.18 dt. August 9, 2005	August 26, 2005
7.	Punjab State Electricity Regulatory Commission (Forum and Ombudsman) Regulations, 2005	No.PSERC/Secy/Regu.19 dt. August 17, 2005	September 9, 2005
8.	Punjab State Electricity Regulatory Commission (State Advisory Committee) Regulations, 2005	No.PSERC/Secy/Regu.21 dt. November 21, 2005	December 2, 2005
9.	Punjab State Electricity Regulatory Commission (Accounting Policy &	No.PSERC/Secy/Regu.22 dt. November 21, 2005	December 2, 2005

	T		<u> </u>
	Procedures) Regulations, 2005		
10.	Punjab State Electricity Regulatory Commission (Engagement of Consultants) Regulations, 2005	No.PSERC/Secy/Regu.23 dt. November 21, 2005	December 2, 2005
11.	Punjab State Electricity Regulatory Commission (Terms and Conditions for Determination of Tariff) Regulations, 2005	No.PSERC/Secy/Regu.24 dt. November 21, 2005	December 2, 2005
12.	Punjab State Grid Code-2006	No.PSERC/Secy/Regu.26 dt. March 9, 2006	March 24, 2006
13.	Punjab State Electricity Regulatory Commission (Intra- State Electricity Trading) Regulations, 2006	No.PSERC/Secy/Regu.2B dt. July 4, 2006	July 14, 2006
14.	Punjab State Electricity Regulatory Commission (Conduct of Business) (1st Amendment) Regulations, 2006	No.PSERC/Secy/Regu.28 dated September 7, 2006	September 22, 2006
15.	Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) Regulations, 2007	No.PSERC/Secy/31 dated June 29, 2007	July 27, 2007
16.	Punjab State Electricity Regulatory Commission (Procedure for filing appeal before the Appellate Authority) (1st Amendment) Regulations, 2007	No.PSERC/Secy/Regu.32 dated July 16, 2007	July 27, 2007
17.	Punjab State Electricity Regulatory Commission (Fee) (1 st Amendment) Regulations, 2007	No.PSERC/Secy/Regu.33 dated August 23, 2007	August 31, 2007
18.	Punjab State Electricity Regulatory Commission (Open Access) (1 st Amendment) Regulations, 2007	No.PSERC/Secy/Regu.34 dated August 31, 2007	September 7, 2007
19.	Punjab State Electricity Regulatory Commission hereby authorizes the officers of the board licensee already designated as Authorized Officers	No.PSERC/Secy/Regu.35 dated November 27, 2007	November 27, 2007
20.	Electricity Supply Code and Related Matters Regulations, 2007 in the respective areas of supply of the Board/Licensee.	PSERC/Secy./Regu.36 30th Nov. 2007	30th Nov. 2007
21.	Punjab State Electricity Regulatory Commission (Forum and Ombudsman) (1 st Amendment) Regulations,	PSERC/Secy/Regu37 dated April 10, 2008	April 25, 2008

	2008		
22.	Punjab State Electricity Regulatory Commission (Single Point Supply to Co-operative Group Housing Societies/Employers) Regulations, 2008	PSERC/Secy/Regu38 dated May 13, 2008	May 30, 2008
23.	Punjab State Electricity Regulatory Commission (Terms and Conditions for Determination of Tariff) (1st Amendment) Regulations, 2009	PSERC/Secy/Regu42 dated July 27, 2009	July 31, 2009
24.	Punjab State Electricity Regulatory Commission (Open Access) (Second Amendment) Regulations, 2009	No.PSERC/Secy/Regu.44 dated December 1,2009	December 11, 2009
25.	Punjab State Electricity Regulatory Commission (Harnessing of Captive Power Generation) Regulations, 2009	No.PSERC/Secy/Regu.45 dated December 16,2009	December 25, 2009
26.	Punjab State Electricity Regulatory Commission (Single Point Supply to Cooperative Group Housing Societies/Employees) (1st Amendment) Regulations, 2010	PSERC/Secy/47 dated 22.02.2010	February 26, 2010
27.	Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) (1st Amendment) Regulations, 2010	PSERC/Secy/48 dated 24.05.2010	June 4, 2010
28.	Punjab State Grid Code (1st Amendment) - 2010	PSERC/Secy/Regu.49 dated 24.06.2010	July 2, 2010
29.	Punjab State Electricity Regulatory Commission (Open Access) (Third Amendment) Regulations, 2010	No.PSERC/Secy/Regu.50 dated July 15, 2010	July 23, 2010
30.	Punjab State Electricity Regulatory Commission (Forum and Ombudsman) (Second Amendment) Regulations, 2010	No.PSERC/Secy/52 dated 26.8.2010	Sept, 3, 2010
31.	PSERC (Renewable purchase obligation & its compliance) Regulations, 2011	No.PSERC/Secy/55 dated 3.6.2011	June,10,2011
32.	PSERC (Terms & Conditions for Intra-State Open Access) Regulations, 2011	No.PSERC/Secy/57 dated 1.7.2011	July, 1, 2011
33.	Advisory Committee Members	No.PSERC/Secy/59 dated 26.8.2011	Sept. 2, 2011

34.	PSERC (Fee) (2 nd Amendment) Regulations, 2011	No.PSERC/Secy/Regu.60 dated 18 th October 2011	Oct. 21,2011
35.	Standards of Performance by the Licensee as envised in Regulation 26 of the PSERC (Electricity Supply Code and Related Matters) Regulations, 2007	No.PSERC/Secy/Regu.61 dated 2 nd Dec 2011	Dec.5,2011
36.	PSERC (Forum and Ombudsman) (Third Amendment) Regulations, 2011	No.PSERC/Secy/Regu.62 dated 6 th Dec.2011	Dec.16,2011
37.	PSERC (Electricity Supply Code and Related Matters) (2 nd Amendment) Regulations, 2011	No.PSERC/Secy/Regu.63 dated 29 Dec.2011	Jan,6,2012
38.	PSERC (Demand Side Management) Regulations, 2012	No.PSERC/Secy/Regu.65 dated 16 March 2012	March 23,2012
39.	Amendments in the procedure for payment of compensation in the event of failure to meet the Standard of Performance by the Licensee as envisaged in Regulation 26 of the PSERC (Electricity Supply Code and Related Matters) Regulations, 2007	No.PSERC/Secy/Regu.66 dated 30 th March 2012	April 6,2012
40.	PSERC (Terms and Conditions for intra-State Open Access) (1st Amendment) Regulations, 2012	No.PSERC/Secy/Reg/67 dated 4 th May 2012	May 4,2012
41.	Regarding nomination of Shri R.S.Sachdeva, Co-Chairman, Punjab Committee, PHD Chamber of Commerce & Industry, PHD House, Sector 31-A, Chandigarh and Managing Director, Hi-tech Industries Ltd., Phase IX, Mohali as Member of the committee for feasibility clearances at the Head Office level of PSPCL, as envisaged in Regulation 5.5 of the Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) Regulations, 2007	No.PSERC/Secy/68 dated 12.07.2012	20.07.2012
42.	Punjab State Electricity Regulatory Commission (Conduct of Business) (Second Amendment) Regulations, 2012	No.PSERC/Secy/Regu.69 dated 08.08.2012	09.08.2012

43.	Punjab State Electricity	No.PSERC/Secy/Reg-70	13.08.2012
	Regulatory Commission	dated 13.08.2012	

	(Electricity Supply Code and Related Matters) (3 rd Amendment) Regulations, 2012		
44.	Punjab State Electricity Regulatory Commission (Engagement of Consultants) Regulations, 2012	No.PSERC/Secy / Reg-71 dated 16.08.2012	17.08.2012
45.	Regarding constituting the State Advisory Committee of Punjab State Electricity Regulatory Commission under Section 87 read with Section 181 of the Electricity Act, 2 (36 of 2003)	No.PSERC/ Secy/ Reg-72 dated 27.08.2012	31.08.2012
46.	Regarding making amendments in the procedure for payment of compensation in the event of failure to meet the Standards of Performance by the Licensee as envisaged in Regulation 26 of the Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) Regulations, 2007 and enforce the provisions for payment of compensation in the event of failure on the part of the Licensee to meet the Standards of Performance notified vide Notification dated 2 nd December, 2011 and amended vide Notification dated 30 th March, 2012	No.PSERC / Secy/ Regu-73 dated 28.08.2012	31.08.2012
47.	Punjab State Electricity Regulatory Commission (Terms and Conditions for Determination of Tariff) (Second Amendment) Regulations, 2012	No.PSERC / Secy / Regu-74 dated 17.09.2012	18.09.2012
48.	Punjab State Electricity Regulatory Commission (Power Purchase and Procurement Process of Licensee) Regulations, 2012	No.PSERC / Secy/ Regu-75 dated 23.10.2012	23.10.2012
49.	Punjab State Electricity Regulatory Commission (Forum & Ombudsman) (4 th Amendment) Regulations, 2012	No.PSERC / Secy/ Regu-76 dated 12.112012	16.11.2012

50.	Punjab State Electricity Regulatory Commission	No.PSERC /Secy / Regu-77 dated 13.122012	14.12.2012
	(Terms & Conditions for intra- State Open Access) (2nd		
	Amendment) Regulations, 2012		

51.	Regarding constituting a Demand Side Management Consultation Committee (DSM-CC)	No.PSERC/Secy/78 dated 04.01.2013	11.01.2013
52.	Corrigendum of notification No.PSERC / Secy./78 dated 4 th January, 2013 regarding constituting Demand Side Management Consultation Committee (DSM-CC)	No.PSERC/Secy/79 dated 21.01.2013	25.01.2013
53.	Punjab State Electricity Regulatory Commission (Punjab State Grid Code) Regulations, 2013	No.PSERC/ Secy/ Regu.80 dated 14.02.2013	14.02.2013
54.	Punjab State Electricity Regulatory Commission (Conduct of Business) (Third Amendment) Regulations, 2013	PSERC/Secy/Regu.81 dated 07.05.2013	08.05.2013
55.	Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) (4 th Amendment) Regulations, 2013	PSERC/Secy/Reg.82 dated 21.06.2013	21.06.2013
56.	Regarding designating the officers of the Punjab State Power Corporation Limited (PSPCL)/Licensee to act as authority for the discharge of functions as envisaged in Reg. 37.2 (c) (i) of the Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) Regulations, 2007	PSERC/Secy/Regu.83 dated 01.08.2013	01.08.2013
57.	To stay the operation of amendment to sub clause (c) of the Regulation 21.2 of PSERC (Electricity Supply Code & Related Matters) 4th amendment Regulation, 2013 appearing at Sr. No. (3) of the notification No. PSERC/Secy/Reg. 82 dated 21 June, 2013 till further orders	PSERC/Secy/Regu.84 dated 16.08.2013	16.08.2013

58.	Regarding extension in the term of the Supply Code Review Panel constituted vide Notification no.PSERC/Secy/54 dated 13.4.2011 published in Punjab Government Gazette on 29.04.2011	PSERC/Secy/Regu.85 dated 23.08.2013	26.08.2013
59.	Regarding constituting the State Advisory Committee	PSERC/Secy/Regu.86 dated 02.09.2013	02.09.2013

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	effective for one year from the date of publication of this notification in the Punjab Government official Gazette		
60.	Regarding Punjab State Electricity Regulatory Commission (Terms & Conditions for Intra-state Open Access) (3 rd Amendment) Regulations, 2013	PSERC/Secy/Reg./87 dated 02.09.2013	02.09.2013
61.	'Consumers Complaint Handling Procedure' (CCHP)	PSERC/Secy/Regu.88 dated 04.10.2013	07.10.2013
62.	Regarding Punjab State Electricity Regulatory Commission (Forum and Ombudsman) (5 th Amendment), Regulations, 2013	PSERC/Secy/Regu.89 dated 20.11.2013	21.11.2013
63.	Regarding Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) (5 th Amendment) Regulations, 2013	PSERC/Secy./Reg.90 dated 10.12.2013	11.12.2013
64.	Regarding constitution of Supply Code Review Panel in terms of provisions of Regulation 4.1 of Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) Regulations, 2007 as amended from time to time	No.PSERC/Secy/ Regu./91 dated 27.03.2014	28.03.2014
65.	Punjab State Electricity Regulatory Commission (Conduct of Business) (Fourth Amendment) Regulations, 2014	No.PSERC/Secy/Regu./ 92 dated 14.05.2014	14.05.2014
66.	Regarding appointment of Ombudsman, Electricity, Punjab	No.PSERC/Gen-349/ 7067/93 dated 16.06.2014	23.06.2014

67.	Punjab State Electricity Regulatory Commission (Terms and Conditions for Determination of Generation, Transmission, Wheeling and Retail Supply Tariff) Regulations, 2014	No.PSERC/Secy/ Regu94 dated 01.07.2014	01.07.2014
68.	Regarding constitution of the State Advisory Committee	No. PSERC/Secy/95 dated 26.08.2014	26.08.2014
69.	Punjab State Electricity Regulatory Commission (Terms & Conditions for Intra-state Open Access) (4 th Amendment) Regulations,	No.PSERC/Secy/96 dated 17.09.2014	18.09.2014

	2014		
70.	Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) Regulations, 2014, in short Supply Code 2014	No.PSERC/Secy/Regu/97 dated 05.11.2014	05.11.2014
71.	Regarding constitution of a Supply Code Review Panel	PSERC/Secy/Regu./98 Dated 08.12.2014	08.12.2014
72.	Punjab State Electricity Regulatory Commission (State Advisory Committee) (1 st Amendment) Regulations, 2015	No.PSERC/Secy/Reg./99 Dated 15.01.2015	15.01.2015
73.	PSERC (Renewable Purchase Obligation and its Compliance Amendment-I) Regulations, 2015	PSERC/Secy./Regu.100 Dt. May 6 th , 2015	6 th May, 2015
74.	PSERC (Grid Interactive Rooftop Solar Photo Voltaic Systems based on Net Metering) Regulations, 2015	PSERC/Secy./Regu.101 Dt. May 7 th , 2015	7 th May, 2015
75.	Regarding effective date for enforcement of Punjab State Electricity Regulatory Commission (Terms & Conditions for determination of Generation, Transmission, Wheeling and Retail Supply Tariff)Regulations, 2014 notified vide notification no.PSERC/Secy./Regu.94 dt. 01.07.2014.	PSERC/Secy./Regu.102 Dt. May 28 th , 2015	27 th May, 2015
76.	PSERC (Terms & Conditions for Intra State Open Access),(5 th Amendment), Regulations, 2015	PSERC/Secy./Regu.103 Dt. June 1 st , 2015	1 st June, 2015
77.	PSERC (Terms & Conditions for Determination of Tariff) (3 rd Amendment) Regulations, 2015	PSERC/Secy./Regu.104 Dt. June 16 th , 2015	16 th June, 2015

78.	PSERC (Terms & Conditions for Determination of Tariff) ,(4 th Amendment) Regulation, 2015	PSERC/Secy./Regu.105 Dt. August 11 th , 2015	12 th August, 2015
79.	Consumer Complaint Handling Procedure (CCHP) 1 st Amendment 2015.		16th September, 2015
80.	PSERC (Terms & Conditions for Determination of Tariff) ,(5 th Amendment) Regulation, 2015	PSERC/Secy./Regu.108 Dt. October 15 th , 2015	16 th October, 2015
81.	PSERC (Appointment & Service Conditions of Employees) Regulations, 2015.		24 th December, 2015
82.	PSERC (Terms & Conditions for Intra State Open Access) (6 th Amendment) Regulations, 2016	PSERC/Secy./Regu.110 Dt. January 21 st , 2016	21 st January, 2016
83.	Punjab State Electricity	PSERC/Secy./Regu.111	4 th February,

			T
	Regulatory Commission (Terms & Conditions for determination of Generation, Transmission, Wheeling and Retail Supply Tariff) (1 st Amendment) Regulations 2016.	Dt. February 3 rd , 2016	2016
84.	PSERC (Terms & Conditions for Intra State Open Access) (7 th Amendment) Regulations, 2016	PSERC/Secy./Regu.112 Dt. February 3 rd , 2016	4 th February, 2016
85.	PSERC (Electricity Supply Code & Related matters) (1st Amendment) Regulations, 2016.		23 rd June, 2016
86.	PSERC Consumer Complaint Handling Procedure (CCHP) 2nd Amendment, 2016	, , ,	12 th August, 2016
87.	PSERC (Electricity Supply Code & Related matters) 2nd Amendment Regulations, 2016.		5 th October, 2016
88.	PSERC (Forum and Ombudsman) Regulations, 2016.	PSERC/Secy./Regu.117 Dt. December 26 th , 2016	29 th December, 2016
89.	PSERC (Electricity Supply Code & Related matters) 3rd Amendment Regulations, 2017		22 nd March, 2017
90.	Consumer Complaint Handling Procedure (CCHP) 3 rd Amendment Regulations, 2017.	, , ,	15 th June, 2017
91.	Appointment of Sh. Virinder Singh as Ombudsman, Electricity Punjab	PSERC/Secy./Regu./122 Dt. 19 th , Sept, 2017	20 th Sep, 2017
92.	State Advisory Committee	PSERC/Secy./Regu./123 Dt. 21 th , December, 2017	21 st December, 2017
93.	State Advisory Committee	PSERC/Secy./Regu./124 Dt. 30 th , January, 2018	30 th January, 2018

94.	PSERC Electricity Supply Code and Related Matters	PSERC/Secy./Regu./125 Dt. 17 th , May, 2018	17 th , May, 2018
95.	PSERC Electricity Supply Code and Related Matters	PSERC/Secy./Regu./126 Dt. 6 th , June, 2018	6 th , June, 2018
96.	PSERC (Accounting Policy and Procedures) 1 st Amendment Regulations 2018	, , , , , , , , , , , , , , , , , , , ,	14 th , June, 2018
97.	Electricity Supply Code & Related Matters.	PSERC/Secy./Regu./128 Dt. 27 th , June, 2018	27 th , June, 2018
98.	PSERC (Terms and Conditions for Determination of Generation, Transmission, Wheeling and Retail Supply Tariff) (2 nd Amendment) Regulations, 2018		8 th , August, 2018
99.	PSERC Constitutes a Supply Code Review Panel	PSERC/Secy./Regu./130 Dt. 13 th , August, 2018	13 th , August, 2018

100.	Consumer Complaint Handling Procedure (CCHP) Regulation 2022 Regulations, 2016	PSERC/Secy./Regu./131 Dt. 31 th , August, 2018	31 th , August, 2018
101.	Intra-State transmission Projects costing more than Rs. 50 Crore shall be developed by State Govt./STU through tariff based competitive bidding.	PSERC/Secy./Regu./132 Dt. 5 th , November, 2018	5 th , November, 2018
102.	State Advisory Committee	PSERC/Secy./Regu./133 Dt. 19 th , December, 2018	19 th , December, 2018
103.	PSERC (Renewable Purchase Obligation and its Compliance) Amendment-2) Regulations, 2018	PSERC/Secy./Regu./134 Dt. 2 nd ,January, 2019	2 nd ,January, 2019
104.	PSERC (Forecasting, Scheduling, Deviation Settlement and Related Matters of Solar and Wind Generation Sources) Regulations, 2019	PSERC/Secy./Regu./135 Dt. 7 th ,January, 2019	7 th ,January, 2019
105.	PSERC (Punjab State Grid Code) (1 st Amendment) Regulations, 2019	PSERC/Secy./Regu./136 Dt. 7 th ,January, 2019	7 th ,January, 2019
106.	Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) (5th Amendment) Regulations, 2019.	PSERC/Secy./Regu.137 28th January 2019	28th January 2019
107.	Punjab State Electricity Regulatory Commission (Terms and Conditions for intra-State Open Access) (8th Amendment) Regulations, 2019	PSERC/Secy./Regu.138 15th February 2019	15th February 2019
108.	Punjab State Electricity Regulatory Commission (Harnessing of Captive Power Generation) (1st Amendment) Regulations, 2019.	PSERC/Secy./Regu.139 15th February 2019	15th February 2019

109.	Punjab State Electricity Regulatory Commission (Terms and Conditions for Determination of Generation, Transmission, Wheeling and Retail Supply Tariff) Regulations, 2019" (PSERC MYT Regulations 2019).	PSERC/Secy./Regu.140 29th May 2019	29th May 2019
110.	Punjab State Electricity Regulatory Commission (Punjab State Grid Code) (1st Amendment) Regulations, 2019	PSERC/Secy./Regu.141 27th June 2019	27th June 2019
111.	Punjab State Electricity Regulatory Commission (Fee) Regulations (Third Amendment), 2019.	PSERC/Secy./Regu.142 11th Oct. 2019	11th Oct. 2019
112.	Punjab State Electricity Regulatory Commission (Terms and Conditions for intra-State Open Access) (9th Amendment) Regulations, 2019.	PSERC/Secy./Regu.143 17th October 2019	17th October 2019
113.	Punjab State Electricity Regulatory Commission is pleased to appoint Er. Gurinderjit Singh as Ombudsman, Electricity, Punjab		5th December, 2019
114.	Punjab State Electricity Regulatory Commission hereby constitute the State Advisory Committee	I =	12th Dec 2019

115.	Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) (6th Amendment) Regulations, 2020.	PSERC/Secy./Regu.146 09th January 2020	09th January 2020
116.	Punjab State Electricity Regulatory Commission (Grid Interactive Rooftop Solar Photo Voltaic Systems based on Net Metering) (1st Amendment) Regulations, 2020.	PSERC/Secy./Regu.147 6th March, 2020	6th March, 2020
117.	Punjab State Electricity Regulatory Commission (Conduct of Business) (Fifth Amendment) Regulations, 2020.	PSERC/Secy./Regu.148 16th Match 2020	16th Match 2020
118.	Punjab State Electricity Regulatory Commission (Electricity Supply Code and related matters) Regulations, 2014	PSERC/Secy./Regu.149 14th August, 2020	14th August, 2020
119.	Punjab State Electricity Regulatory Commission (Deviation Settlement Mechanism and related matters) Regulations, 2020.	PSERC/Secy./Regu.150 10th Sep, 2020	10th Sep, 2020
120.	Punjab State Electricity Regulatory Commission (Electricity Supply Code and Related Matters) (7th Amendment) Regulations, 2020.	PSERC/Secy./Regu.151 18th September 2020	18th September 2020
121.	Punjab State Electricity Regulatory Commission hereby appoints Ms. Anjuli Chandra, Member, Punjab State Electricity Regulatory Commission as the Adjudicating Officer for the purpose of adjudicating under Section 26 of the above Act	PSERC/Secy./No. PSERC/Secy/Regu.152.	6th October, 2020
122.	Punjab State Electricity Regulatory Commission, hereby constitutes the State Advisory Committee.	PSERC/Secy./153 7th Dec 2020	7th Dec 2020

123.	e Punjab State Electricity Regulatory Commission (Forum and Ombudsman) (1st Amendment) Regulations, 2020.	PSERC/Secy./Regu.154 16th Dec, 2020	16th Dec, 2020
124.	Electricity Supply Code and related Matters (8th Amendment)	PSERC/Secy./Regu.155 10th March 2021	10th March 2021
125.	Renewable Purchase Obligation and its compliance, 3rd Amendment	PSERC/Secy./Regu.156 26th March 2021	26th March 2021
126.	Electricity Supply Code and related Matters (9th Amendment)	PSERC/Secy./Regu.157 20th July 2021	20th July 2021
127.	Punjab State Electricity Regulatory Commission (Grid Interactive Rooftop Solar Photo Voltaic Systems) Regulations, 2021	PSERC/Secy./Regu.158 18th August, 2021	18th August, 2021
128.	Punjab State Electricity Regulatory Commission (Forum and Ombudsman) Regulations, 2016 - 2nd Amendment	PSERC/Secy./Regu.159 25th August, 2021	25th August, 2021
129.	Fee Regulations (4th Amendment)	PSERC/Secy./Regu.160 15th Nov. 2021	15th Nov. 2021
130.	State Advisory Committee (dated 7th Dec 2021)	PSERC/Secy./161 7th Dec 2021	7th Dec 2021
131.	Electricity Supply Code and related	PSERC/Secy./Regu.162 2nd Feb. 2022	2nd Feb. 2022

	Matters (10th Amendment)		
132.	PSERC (Terms and Conditions for Determination of Generation, Transmission, Wheeling and Retail Supply Tariff) PSERC MYT Regulations 2019 (1st Amendment)	PSERC/Secy./Regu.163 16th March 2022	16th March 2022
133.	Electricity Supply Code and related Matters (11th Amendment)	PSERC/Secy./Regu.164 8th Sept. 2022	8th Sept. 2022
134.	Punjab State Electricity Regulatory Commission (Terms and Conditions for Determination of Generation, Transmission, Wheeling and Retail Supply Tariff) Regulations, 2022	PSERC/Secy./Regu.165 27th Oct, 2022	27th Oct, 2022
135.	Punjab State Electricity Regulatory Commission (Harnessing of Captive Power Generation) Regulations, 2022	PSERC/Secy./Regu.166 27th Oct, 2022	27th Oct, 2022
136.	Supply Code Review Panel 2022	PSERC/Secy./Regu.167 9th Nov. 2022	9th Nov. 2022
137.	Punjab State Electricity Regulatory Commission hereby constitutes the State Advisory Committee.	PSERC/Secy./No. PSERC/Secy. 168.	15th November, 2022
138.	Punjab State Electricity Regulatory Commission (Renewable Purchase Obligation and its Compliance) Regulations, 2022	PSERC/Secy./Regu.169 12th Dec, 2022	12th Dec, 2022

139.	Punjab State Electricity Regulatory Commission hereby appoints Sh. Paramjeet Singh, Member, Punjab State Electricity Regulatory Commission as the Adjudicating Officer for the purpose of adjudicating under Section 26 of the above Act.	PSERC/Secy./Regu.170 20th January, 2023	20th January, 2023
140.	Punjab State Electricity Regulatory Commission (Terms and Conditions for Determination of Generation, Transmission, Wheeling and Retail Supply Tariff) Regulations, 2022 - 1st Amendment	PSERC/Secy./Regu.171 6 March, 2023	6 March, 2023
141.	Punjab State Electricity Regulatory Commission (Power Quality) Regulations, 2023	PSERC/Secy./Regu.172 21st March, 2023	21st March, 2023
142.	Electricity Supply Code and related Matters (12th Amendment)	PSERC/Secy./Regu.173 29th March 2023	29th March 2023
143.	Appointment of Ms. Anjuli Chandra as Ombudsman, Electricity, Punjab	PSERC/Secy./Regu.174 1st June, 2023	1st June, 2023
144.	(Conduct of Business) (6th Amendment) Regulations, 2023.	PSERC/Secy./Regu.175 2nd June 2023	2nd June 2023
145.	Determination of Generation, Transmission, Wheeling and Retail Supply Tariff) (2nd Amendment) Regulations, 2023	2nd June 2023	2nd June 2023

146.	Terms and Conditions for Intra- state Open Access (10th Amendment)		2nd June 2023
147.	Punjab State Electricity Regulatory Commission (Appointment & Service conditions of Employees) (First Amendment) Regulations, 2023	. ,	08 th Aug, 2023
148.	Electricity Supply Code and related Matters (13th Amendment)		12th October 2023
149.	Terms and Conditions for Intra- state Open Access (11th Amendment)	PSERC/Secy./Regu.180 12th October 2023	12th October 2023
150.	State Advisory Committee (dated 17th Nov 2023)	PSERC/Secy./181 17th Nov 2023	17th Nov 2023
151.	Conduct of Business (7th Amendment)	PSERC/Secy./Regu.182 6th Dec 2023	6th Dec 2023

152.	PSERC (Terms and Conditions for Determination of Generation, Transmission, Wheeling and Retail Supply Tariff) Regulations, 2014 (3rd Amendment)	6th Dec 2023	6th Dec 2023
153.	Punjab State Electricity Regulatory Commission (Appointment & Service conditions of Employees) (Second Amendment) Regulations, 2023	29th Dec 2023	29th Dec 2023
154.	Forecasting, Scheduling, Deviation Settlement and Related Matters of Solar and Wind Generation Sources, Regulations 2019	,	12th Jan, 2024

Records: -

Records of the petitions filed before the Commission, pleadings of the parties and orders passed thereon are kept in the office of Registrar of the Commission. All expenditure and accounting records are under the control of the Drawing and Disbursing Officer. Administrative records are under control of the Deputy Secretary Administration.

Manual 6:Categories of documents held by the authority or which are under its control:

- 6.1 Title of the document
- 6.2 Category of document
- 6.3 Custodian of the document

Name of the Document	Procedure to obtain the Document	Held by/Under Control of
Rules and Regulations	Registrar	Vacant
framed by the Central		
Government and the		
Punjab Government		
relevant to the		
Commission, Regulations		
framed by the PSERC and		
the records of the petitions		
filed before the		
Commission, pleadings of		
the parties and orders		
passed thereon		
All accounting records	Drawing and Disbursing	Sh. Roshan Lal, DDO
	Officer	
All administrative records	Deputy Secretary, Admn.	Ms. Ruchy Dev, DS/Admn.

Manual 7: The particulars of any arrangement that exists for consultation with or representation by, the members of the public in relation to the formulation of its policy or administration thereof:

7.1 Relevant rules, circulars etc.

As detailed in Manual No. 5.

7.2 Arrangement for consultation with or representation by the members of the public in policy formulation/policy implementation

On matters of public importance, Punjab State Electricity Regulatory Commission issues public notices for inviting comments/objections from the public and holds public hearings for eliciting views of the public before finalization of its views thereon. State Advisory Committee, which includes members of public, also stands notified and assists the Commission in discharge of its functions. Further, the Commission also invites representatives of Consumer Associations for public hearings before determination of tariff and other issues affecting general public.

Manual 8: The statement of the boards, councils, committees and other bodies consisting as its part or for the purpose of its advice and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public:

8.1

Sr. No.	Name and Address	Designation
1.	Sh. Viswajeet Khanna, Chairperson, PSERC, Plot No. 3, Block-B, Sector-18A, Chandigarh.	Ex-officio Chairperson
2.	Vacant, Member, PSERC, Plot No. 3, Block-B, Sector-18A, Chandigarh.	Ex- officio Member
3.	Sh. Paramjeet Singh, Member, PSERC, Plot No. 3, Block-B, Sector-18A, Chandigarh.	Ex- officio Member
4.	Principal Secretary, Department of Power, Government of Punjab, Chandigarh.	Member
5.	Principal Secretary, Food & Supplies and Consumer Affairs, Government of Punjab, Chandigarh.	Ex- officio Member
6.	Principal Secretary, New and Renewable Sources of Energy (NRSE) Govt. of Punjab Chandigarh.	Member
7.	Er. J.K. Vaid, Secretary, PSERC, Plot No. 3, Block-B, Sector-18A, Chandigarh.	Ex-officio Secretary
8.	Labour Commissioner, Deptt. of Labour & Employment, Government of Punjab, Chandigarh	Member
9.	Chairman-cum-Managing Director, PSPCL, Mall, Patiala.	Member
10.	Chairman-cum-Managing Director, PSTCL, The Mall, Patiala	Member
11.	Chief Electrical Engineer/ Representative, Northern Railway, Baroda House, New Delhi-110001	Member
12.	Chief Engineer, Punjab Agriculture University, Ludhiana	Member
13.	Director, Local Govt. Deptt., Punjab, Chandigarh	Member
14.	Director, Agriculture, Department of Agriculture, Govt. of Punjab, Chandigarh.	Member
15.	Mr. Nitin Bhatt, Regional Manager, Punjab/Haryana, Chandigarh Energy Efficiency Services Limited 4th Floor, IWAI Building, A-13, Sector-1, Noida-201301.	Member
16.	Chairman, CII, Punjab State Council, Sector 31-A, Chandigarh	Member
17.	Chairman, PHDCCI, Punjab Committee, Sector 31-A, Chandigarh.	Member

Sr. No.	Name and Address	Designation
18.	Chairman, Farmers' Commission for the State of Punjab. Punjab Mandi Bhawan, Sector 65-A,Phase XI, Mohali Punjab	Member
19.	Indian Energy Exchange Limited, Fourth Floor, TDI Centre, Plot No - 7, Jasola, New Delhi – 110025	Member
20.	S. Bhupinder Singh Mann, Ex-MP, (Rajya Sabha) National President (BKU), Chairman National Kisan Coordination Committee. Outside Qazi Mori Gate, Batala District Gurdaspur.	Member
21.	Sh. P.P. Singh, Vice President (E&U) Nahar Fibers, Ludhiana.	Member
22.	Sh. Vijay Talwar, State Vice-President-cum-Co Chairman, National Power Committee, Laghu Udyog Bharti (Pb. Chapter) 1051, Dada Colony, Industrial Area, Jalandhar-144004.	Member
23.	Sh. P.S. Virdi, President, The Consumer Protection Federation (Regd.) Kothi No. 555, Phase-1, Sector-55, SAS Nagar (Mohali).	Member
24.	Sh. Mohinder Gupta, President, Mandi Gobindgarh, Induction Furnaces Association, Gobindgarh.	Member

8.2 Composition Powers & functions:

Detail has already been provided in Manual No. 1

8.3 Whether their meetings are open to the public?

Yes

8.4 Whether the minutes of the meeting are open to the public?

Yes

8.5 Place where the minutes, if:

PSERC office or any other place mentioned at the time of meeting

8.6 Open to the public is available?

YES

Manual 9: Directory of officers and employees:

Sr. No.	Designation	Name	Phone No.	Email Address
1	Chairperson	Sh. Viswajeet Khanna	2540072	chairpersonpsercchd@gmail.com
2	Member	Sh. Paramjeet Singh	2540104	member1psercchd@gmail.com
3	Member	Vacant	2540107	member2psercchd@gmail.com
4	Secretary	Vacant	2540066	secretarypsercchd@gmail.com
5	Registrar	Vacant	2861830	registrarpsercchd@gmail.com
6	Director (Tariff)	Er. J.K. Vaid	2540142	directortariffpsercchd@gmail.com
7	Director (M & F)	Er. Rakesh Puri	2540139	directorfinancepsercchd@gmail.com
8	Director (RE)	Er. A.S. Kang	2540056	directorrepsercchd@gmail.com
9	Joint Director (Tariff)	Sh. Sanjeev Garg	2861811	directortariffpsercchd@gmail.com
10	Joint Director (Regulations)	Sh. Bhuvnesh Nahuria	2861810	directorregpsercchd@gmail.com
11	Joint Director (M & F)	Ms. Rita Gupta	2861807	directorfinancepsercchd@gmail.com
12	Dy. Director (M&F)	Sh. P.S. Walia	2861820	directorfinancepsercchd@gmail.com
13	Dy. Director (RE)	Er. H.S. Walia	2861821	directorrepsercchd@gmail.com
14	Dy. Director (RE)	Sh. Gurpreet Singh	2861819	directorrepsercchd@gmail.com
15	Dy. Director (Tariff)	Ms. Chavvi	2861822	directortariffpsercchd@gmail.com
16	Dy. Registrar	Ms. Sheetal Chandel	2861824	registrarpsercchd@gmail.com
17	DDO	Sh. Roshan Lal	2861828	
18	Dy.Secy./Admn.	Ms. Ruchy Dev	2861825	dsadmnpsercchd@gmail.com
19	Asstt. Dir./Gen.Sec.	Sh. Nand Kishore	2861826	adgspserc@gmail.com

Mannual-10: Monthly remuneration received by each of its officers and employees including the system of compensation as provided in its regulations.

Sr. No	Name	Designation	Initial pay
1.	Viswajeet Khanna	Chairperson	225000
2.	Paramjeet Singh	Member	217600
3.	Vacant	Coorston	
ა.	vacani	Secretary	
4.	Bhuvnesh Nauhria	Joint Director	199600
5.	J. K. Vaid	Director	146933
6.	Rakesh Puri	Director	135000
7.	Avtar Singh Kang	Director	135000
8.	Harpreet Singh Walia	Jt. Director	110000
9.	Parminder Singh Walia	Dy. Director	85000
10.	Sanjeev Kumar Garg	Joint Director	182700
11.	Ruchy Dev	Dy. Secretary	85000
12.	Sheetal Chandel	Dy. Registrar	85000
13.	Nand Kishore	Asstt. Director	67000
14.	Jagdish Kumar	DDO	60,000
15.	Ram Chand	Asstt. Accounts Officer	50000
16.	Gurpreet Singh	Dy. Director	167200
17.	Hazura Singh	Sr. Pvt. Secretary	67000
18.	Ashok Kumar Bhanot	Pvt. Secretary	60000
19.	Parminder Kaur	Personal Assistant	50000
20.	Gurmeet Kaur	Sr. Assistant	45000
21.	Manu Swami	Sr. Assistant	45000
22.	Chhavi Chauhan	Dy. Director	85000
23.	Vikramjit Singh	Sr. Scale Stenographer	45000
24.	Karan Kumar	Sr. Scale Stenographer	45000
25.	Sanjeev Kumar	Suptt. Grade-I	60000
26.	Gaurav Kamboj	IT Officer	55000
27.	Vijay Aggarwal	OA-cum-DEO	35000
28.	Rajat Ramola	Sr. Assistant	45000
29.	Swati Arora	Sr. Assistant	45000

30.	Promila Nautiyal	Sr. Assistant	45000
31.	Lekh Raj Sharma	Sr. Pvt. Secretary	67000
32.	Veena Sharma	Receptionist	35000
33.	Rohit Tandon	Sr. Scale Stenographer	45000
34.	Rita Gupta	Joint Director	110000
35.	Rupsi	PA	50000
36.	Sardul Singh	Sr. Pvt. Secretary	67000
37.	Neerja Gautam	Sr. Assistant	86100
38.	Lalita	OA-cum-DEO	35000
39.	Amandeep Singh	Personal Assistant	50000
40.	Anjali	Sr. Scale Stenographer	45000
41.	Amit Gandhi	Sr. Scale Stenographer	45000
42.	Oppu Maiti	Peon	28000
43.	Shri Ram Rana	Peon (Domestic Help)	25600
44.	Yudhbir Singh	Peon (Domestic Help)	18000
45.	Ravi Kumar	Peon	18000
46.	Rohit Kumar	Peon	18000
47.	Sandeep Kumar	Peon	-
48.	Gurjinder Singh	Peon (Domestic Help)	18000
49.	Nokhelal	Mali	20000
50.	Lakshman Banjade	Driver with Ex-CP	25600
51.	Sarita Devi	Peon (Domestic Help)	18000
52.	Devinder Singh	Staff Consultant	98500
53.	Kshitija Mittal	Staff Consultant	66000
54.	Harbinder Singh Bedi	Staff Consultant	135000

Manual 11:- The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

- 11.1 Total Budget for the Public authority
- 11.2 Budget for each agency and plan & programmes
- 11.3 Proposed expenditure
- 11.4 Revised Budget for each agency
- 11.5 Report on disbursements made and place where the related reports are available.

There is no organization under the control of Punjab state electricity Regulatory commission and there is no scheme or project associated or floated by the Commission. However, head-wise budget estimates for the year 2020-21 are detailed below:

Punjab State Electricity Regulatory Commission

Sr. No.	Group Head	2020-21
		(Rs. in Lakhs)
1	Pay & Allowances	382.00
2	Medical	03.00
3	Rent of Building	500.00
4	Office Expenses	302.00
5	TA	5.00
6	Telephone/Internet	9.00
7	POL	15.00
8	Water	0.50
9	Electricity Charges	12.00
	Total	1228.50

Ombudsman, Electricity, Punjab

Sr. No.	Head of account	2020-21 (Rs. in Lakhs)
1	Pay & Allowances/Medical & Other allowances	49.87
2	TA	0.40
3	Telephone/Internet	0.45
4	Office Expenses	5.51
	Total	56.23

Manual 12: The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

12.1 Name of the programme or activity NA

12.2 Objective of the program

NA

12.3 Procedure to avail benefits

NA

12.4 Duration of the programme/scheme

NA

12.5 Physical and financial targets of the program

NA

12.6 Nature/scale of subsidy/amoun allotted

NA

12.7 Eligibility criteria for grand of subsidy

NA

Name of	Objective	Procedur	Duration of the	Physical	Nature/	Eligibility
the	of the	e to avail	programme/	and	scale of	criteria for
program	program	benefits	scheme	financial	subsidy/am	grant of
me or	me			targets of	ount	subsidy
activity				the	allotted	
				program		
				me		

NA

12.8 Details of beneficiaries of subsidy program (Number, Profile etc.):

NA

The Commission does not execute any subsidy programmes.

Manual 13: Particulars of recipients of concessions, permits or authorizations granted by it:

- 13.1 Concessions, permits or authorizations granted by Public Authority
- 13.2 For each concession, permit or authorization granted
- 13.3 Eligibility criteria
- 13.4 Procedure for getting the concessions/grant and/or permits or authorizations
- 13.5 Name and address of the recipients given concessions/permits or authorizations
- 13.6 Date of award of concessions/permits or authorizations

Concessions	Eligibility	Procedure for	Name and	Date of award	For each
, permits or	criteria	getting the	address of the	of concessions/	concession,
authorizatio		concessions/	recipients given	permits or	permit or
ns granted		grant and/or	concessions/	authorizations	authorizatio
by Public		permits or	permits or		n granted
Authority		authorizations	authorizations		

The Commission does not grant concessions, permits or authorizations. It only grants licence for generation, transmission, distribution or trading in electricity under Section 14 of the Electricity Act, 2003. For this purpose, the Conduct of Business Regulations provides detailed guidelines for procedure to be followed as well as the General Conditions of such licensees.

Manual 14: Details in respect of the information, available to or held by it, reduced in an electronic form:

- 14.1 Details of information available in electronic form:
- 14.2 Name/title of the document/record/other information:
- 14.3 Location where available:

All regulations of the Commission as well as all orders passed by the Commission are posted on the website "www.pserc.gov.in". Besides this it is also available with the Registrar in the office of the Commission.

Manual 15: The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

15.1 Name & location of the facility:

Punjab State Electricity Regulatory Commission, Site No.3, Sector 18-A, Madhya Marg, Chandigarh, 160018.

- 15.2 Details of information made available: Manual 1 to 17
- 15.3 Working hours of the facility: 9:30 AM to 5:30 PM (winter), 9:00 AM to 5:00 PM (summer).
- 15.4 Contact person & contact details (Phone, fax, email) Manual 16

Although, the library has been maintained by the Commission but the same is not for the use of general public. Only the employees of the Commission can use the library for making references to the various Rules and Acts followed by the Commission.

Manual 16: The names, designation and other particulars of the Public Information Officer and Appellate Authority

16.1 Name and designation of the Public information officer, Assistant Public Information Officer(s) & Appellate Authority Address, telephone numbers and email ID of each designated official

	Name	Designatio n	Address	Telephone Nos.	email
PIO	Ms. Sheetal	Dy. Registrar	Punjab State	Off: 0172-	<u>registrarpsercchd</u>
	Chandel		Electricity	2861824	@gmail.com
			Regulatory		
			Commission,		
			Plot No. 03,		
			Sector 18A,		
			Madhya Marg,		
			Chandigarh.		
			160018		
Appellate	Er. J.K. Vaid	Secretary	-do-	Off: 0172-	secretarypsercchd
Authority				2540066	@gmail.com

Web: www.pserc.gov.in email: secretarypsercchd@gmail.com

Manual 17: Such other information as may be prescribed.

17.1 Citizen's charter of the public authority:

The citizen charter is available on the website of PSPCL (www.pspcl.in).

17.2 Grievances redressel mechanisms Available of our website

www.pserc.gov.in

17.3 Details of applications received under RTI and information provided

The information as to the disposal of the RTI Applications in the year 2023 is as under:-

FORM -2 (ਫਾਰਮ-2)

ANNUAL REPORT FOR THE YEAR 2023 FOR EACH ADMINISTRATIVE DEPARTMENT (PUBLIC AUTHORITY WISE)
(ਹਰੇਕ ਪ੍ਰਬੰਧਕੀ ਵਿਭਾਗ ਦੁਆਰਾ ਸਾਲ 2023 ਦੀ ਸਾਲਾਨਾ ਰਿਪੋਰਟ)

To be submitted by every Administrative Department to Punjab State Information Commission ਹਰੇਕ ਪ੍ਰਬੰਧਕੀ ਵਿਭਾਗ ਦੁਆਰਾ ਪੰਜਾਬ ਰਾਜ ਸੂਚਨਾ ਕਮਿਸ਼ਨ ਨੂੰ ਭੇਜਣ ਲਈ Punjab State Electricity Regulatory Commission 01-01-2023 To 31-12-2023 DD-MM-YYYY DD-MM-YYYY

Department: (ਦਫ਼ਤਰ) Period From: (ਅਵੱਧੀ)

		4	DD-MM-YYYY				M-YY															
No. Pr (ਲੜੀ Autr ਨੰ:) ਜਰ ਅਬਾ	Name of Public of requests ਜਨਤਕ received ਪ੍ਰਾਪਤ ਬਿੰਨੈ ਪੱਤਰ ਦੀ ਗਿਣਤੀ	Public Authorities re ਜਨਤਕ re ਅਥਾਰਟੀ ਦਾ ਨਾਂ ਪੱ	Authorities ਜਨਤਕ ਅਥਾਰਟੀ ਦਾ	Number applications rejected ਖਾਰਜ ਬਿਨੈ ਪੱਤਰ ਦੀ ਗਿਣਤੀ	ਵਾ	ਰੀ ਕਾ	ਰਵਾਈ nt Se	t, ਸੂਚ ctions	of RT	Tact 2	ਰ ਐਕ ਵਰਤੋਂ : 2005 ਸ਼ ਧ	ਟ ਦੀ ਕੀਤੀ ਚਿਨਾ ਚਿਵਾਵਾਂ	ਧਾਰਾ ਗਈ ਅਧਿ	ਵਾਂ ਨੂੰ	ਬੇਨਤੰ	ੀ ਖਾਰ	ਜ ਕਰ	sts ਕਿੰਨੀ ਹਨ ਲਈ ਸਬੰਧਤ	Number of cases where disciplinary action taken ਅਨੁਸ਼ਾਸ਼ਨੀ ਕਾਰਵਾਈ ਕੀਤੇ ਗਏ ਕੇਸਾਂ ਦੀ	Total registration fee collected ਕੁਲ ਰਜਿਸਟਰੇਸ਼ਨ ਫੀਸ	Total additional fee collected ਕੁਲ ਅਤਿਰਿਕਤ ਫੀਸ	Total penalt ਕੁਲ ਜੁਰਮਾਨ
	E .					Se	ction (B(1) (ਧਾਰਾ	ਵਾਂ 8(1))				Sections याताहाँ			ਗਿਣਤੀ				
				(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	9	-11	24	Others (ਹੋਰ)					
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
1.	Sheetal Chandel Dy. Registrar PSERC cum PIO Site No. 03, Sector 18-A, Madhya Marg Chandigarh.	Yes	21	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	1	Nil	Nil	Nil	Nil	21	210	Nil	Nil	

Public Information Officer

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Proforma-B (ਪ੍ਰੋਫਾਰਮਾ-ਬੀ)

partment (ਦਫ਼ਤਰ) Punjab State Electricity Regulatory Commission iod (ਅਵੰਧੀ): 01-01-2023 to 31-12-2023 Proforma for Annual Return of the 1" Appeals decided by 1" Appellate Authorities to the Punjab State Info ਪਹਿਲੀ ਐਪੀਲੈਂਟ ਆਬਾਰਟੀ ਦੇ ਤੌਰ ਤੇ ਪਹਿਲੀ ਅਪੀਲਾਂ ਦਾ ਫੈਸਲਾ ਕਰਨ ਲਈ ਪ੍ਰਫਾਰਮਾ

1	2	3	- 4	5			6		7	8	9	10
Sr. No. ਲੜੀ ਨੰ:	io, of Public differential Authority ਤੋਂ ਲੋਕ ਅਬਾਰਟੀ ਪਹਿਲੀ ਐਪੀਲੈਂਟ ਅਬਾਰਟੀ ਪਹਿਲੀ ਐਪੀਲੈਂਟ ਅਬਾਰਟੀ ਦਾ ਅਧੂਦਾ ਮਹਿਲੀ ਅਧਾਰਟੀ ਦਾ ਅਧੂਦਾ ਮਹਿਲੀ ਅਧਾਰਟੀ ਦਾ ਅਧੂਦਾ ਬੰਗਰ ਦਾ ਅਧੂਦਾ ਗਿਣਤੀ ਵਿੱਚ ਰਹੀ ਹੈ ਜਿਹੜੀ ਜ਼ਿਲ੍ਹੇ ਜ਼ਿ			ਅਪੀਟ	ਝਾਂ ਤੇ ਫੈਸਲੇ ਰਿ	als decided ਹੋਈਆਂ ਅਪੰ ਹੁਣਤੀ	ੀਲਾਂ ਦੀ	Number of appeals pending ਪੈੱਡਿੰਗ ਅਪੀਲਾਂ ਦੀ ਗਿਣਤੀ	Number of appeals rejected ਖਾਰਜ ਅਪੀਲਾਂ ਦੀ ਗਿਣਤੀ	Number of appeals accepted ਸਵੀਕਾਰ ਕੀਤੀਆਂ ਗਈਆਂ ਅਪੀਲਾਂ ਦੀ ਗਿਣਤੀ	Reasons, if the appeals were not decided within time ਜੇਕਰ ਅਪੀਲਾਂ ਦਾ ਫੈਸਲਾ ਸਮੇਂ ਸਿਰ ਨਹੀਂ ਕੀਤਾ ਗਿਆ ਤਾਂ ਉਸ ਦੇ ਕਾਰਨ	
					Within 30 days (30 ਦਿਨਾਂ ਦੇ ਵਿਚ)	Within 45 days (45 ਦਿਨਾਂ ਦੇ ਵਿਚ)	More than 45 days(45 ਦਿਨਾਂ ਤੋਂ ਵੱਧ ਸਮੇਂ ਵਿਚ)	Total ਕੁੱਲ		40		
I CO	Sheetal Chandel Dy. Registrar PSERC cum PIO Site No. 03, Sector 18- A, Madhya Aarg Chandigarh.	Secretary PSERC, Site No. 03, Sector 18-A, Madhya Marg Chandigarh.	Nil	2	2			2-	Nil .	Nil	2	N.A

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